



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

**APPROVED**

A meeting of the West Virginia Infrastructure and Jobs Development Technical Review & Funding Committee Meeting was held **Tuesday, January 27<sup>th</sup>, 2026, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

**Voting Members that were present:**

**Quorum** A quorum was constituted of the following members present:

**Chair** Brad Sergent, WV Water Development Authority

**Voting Members in person/by phone:**

Nate Testman, WV Housing Development Fund (by phone)  
Kathy Emery, WV Department of Environmental Protection (by phone)  
Brandon Crace, WV Public Service Commission  
Meredith Vance, WV Bureau of Public Health (by phone)  
Samantha Batten, WV Economic Development Authority (by phone)

**Invitees present or via phone:**

Thomas Cazad, WV Department of Environmental Protection (by phone)

**Others in attendance in person/Webex:**

Wayne Morgan, WV Infrastructure & Jobs Development Council  
April Evers, IJDC  
Mike Duminiak, IJDC  
Elizabeth Atkinson, IJDC  
Samme Gee, Jackson Kelly  
Julie Merow, Jackson Kelly  
John Mitchell, Extreme Endeavors  
Jonathan Carpenter, Thrasher Engineering  
Melissa Cross, DEP  
Cassandra Lawson, Reg 4 PDC  
Bruce Mullins, RIC  
Tim Meeks, Meeks Consulting  
Dan Ferrell, Thrasher Engineering  
Cary Smith, Region 7 PDC  
Brandy McKnight, Steptoe & Johnson  
Melissa Earle, Region 7 PDC  
Rachel Houston, DEP  
Paige Parrish, DEP  
Terry Martin, RIC  
Steve Buchanon, CEC  
Matt Tanner, CEC  
Kevin Watkins, Thrasher Engineering  
Ashley Tomko, Thrasher Engineering  
Paul Daniel, DEP

**Call to Order** Brad Sergent called the meeting to order and noted a quorum was present.

**Approval of Minutes** **Brad Sergent** asked for approval of the draft minutes of **December 18th, 2025**, meeting. Brandon Crace moved for approval and Kathy Emery seconded the motion. The motion passed.

**Water**

**Clover PSD-Vineyard Rdg ext, 38 cust (New application)** **2025W-2727**

Thomas Cazad described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the Clover PSD be eligible to pursue a \$3,285,000 CDS grant and a \$1,095,000 CDS match grant for an estimated project cost of \$4,380,000.

Meredith Vance moved that the recommendation be approved, Kathy Emery seconded the motion. The Motion passed.

**Craigsville PSD-WTP (Cost & funding change)** **2015W-1590**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Craigsville PSD be eligible to pursue \$478,100 DWTRF Design Loan (1%, 25% admin fee, 30 years), a \$6,007,900 DWTRF Loan (1%, 25% admin fee, 40 years), a \$1,000,000 DWTRF Forgivable Loan, a \$4,900,000 USDA Loan (1.25%, 40 years), an \$850,000 USDA Grant, a \$3,174,000 CDBG-MIT Grant, and a \$500,000 WVIJDC Grant, for an estimated project cost of \$16,910,000.

Jonathan Carpenter spoke to some specifics regarding the project.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Davis, Town of-SofS (New application)** **2025W-2728**

Thomas Cazad described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Davis be eligible to pursue \$430,000 DWTRF PF loan, \$430,000 DWTRF loan (1.75%, 30 yrs, 0.25% AF) and \$500,000 IJDC grant for an estimated project cost of \$1,360,000.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Mason Co PSD-Crab Ck WTP imprvs (Scope, cost & funding change)** **2022W-2235**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the scope change (added high service pump replacement and chemical fee improvements) be approved, and Mason County PSD be eligible to pursue a \$1,000,000 USACE grant (committed), a \$1,500,000 CDS grant (committed) a \$300,000 CDS State Match Grant, a \$250,000 Mason County Commission grant (committed), a \$634,000 WDA EEGF (from Henderson ext underrun) and a \$1,016,000 DWTRF loan (2.75%, 20 years) for an estimated project cost of \$4,700,000.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Taylor Co Com-Slaton Hollow CN ext, 14 cust (New application) 2025W-2731**  
Thomas Cazad described the request and it is technically feasible.

The Technical Review and Funding Committee recommends the request from the Taylor Co Com be eligible to pursue \$825,000 IJDC CN loan (3%, 20 years) and \$275,000 Taylor Co Com grant for an estimated project cost of \$1,100,000 be approved.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**PROJECTS REQUESTING INFRASTRUCTURE FUND ASSISTANCE**  
**Athens, Town of-Mt Jackson & Oxley Rd CN ext, 25 cust (Binding comm ext) 2024W-2550**  
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Athens binding commitment be extended until August 15, 2026.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Cameron, City of-Sys improvs II (Binding commitment extension) 2022S-2073**  
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Cameron binding commitment be extended until August 15, 2026.

Kathy Emery moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**Philippi, City of-Little Laurel Run Res (Binding commitment extension) 2019W-1855**  
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Philippi's binding commitment be extended until August 15, 2026, using 2015 MHI.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

**ANCILLARY PROJECT EXPENDITURES/USE OF CONTINGENCY/BID UNDERRUN**  
**Richwood, City of-Intake & Impoundment imprvs (Use of contingency) 2021W-1959**  
Thomas Cazad described the request.

The Technical Review and Funding Committee recommends the City of Richwood \$85,850 request of IJDC funds for the use of contingency for work and RPR fees to complete the project be approved.

Meredith Vance moved that the recommendation be approved, Brandon Crace seconded the motion. The Motion passed.

## EXECUTIVE DIRECTOR COMMENTS

Returned funds

Funding program updates

### PROJECTS REQUIRING ADDITIONAL INFORMATION -

Alderson, Town of-Sys imprvs & ext, 165 cust (Cost & funding chg & binding com)	2019W-1833
Clay, Town of-Water storage repl (Cost & funding change & binding com)	2019W-1785
Clarksburg, City of-Edgewood CN ext, 8 cust	2025S-2674
Gilmer Co PSD-Cox Mills CN ext, 12 cust	2025W-2649
Lashmeet PSD-Mary Br ext, 47 cust (Binding commitment ext)	2018W-1728
Marmet, Town of-Maryland Ave overflow abt (Cost & funding chg & binding com)	2024S-2581
McDowell Co PSD-Elkhorn III ext, 220 cust (131 ex) (Scope chg & binding com ext)	2021W-1961
McDowell Co PSD-Jolo 5, 119 cust (Binding commitment ext)	2023W-2430
Mercer Co PSD-Pocahontas ext (Binding commitment ext)	2022W-2110
Oakvale Road PSD-Sewer ext I, 98 cust(Cost & funding chg & bid overrun BC)	2017S-1713
Pendleton Co PSD-Sandy Rdg ext, 25 cust (Binding commitment ext)	2021W-1947
Pennsboro, City of-Sys imprvs (Use of contingency)	2022S-2161
Pennsboro, City of-WV 74 CN ext, 14 cust	2024W-2580
Salt Rock Sewer PSD-Rt 60 CN ext, 11 cust	2025S-2726
Sugar Ck PSD-Camp Rd CN ext, 20 cust	2025W-2652
Wilderness PSD-Sys imprvs & YL resort ext, 1 cust (Cost & funding chg and bc)	2019W-1858

### REQUESTS RECEIVED (Applications and requests to date)

#### Sewer

Keyser, City of-Rt 220 sewer repl (New CN application)	2026S-2752
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#### Water

Clay, Town of-Line repl (New application)	2025W-2740
Harmon, Town of-Dist sys imprvs (Scope, cost & funding chg)	2024W-2551
St Albans, City of-Meter repl (New application)	2026W-2742
Stonewood, City of-Sys imprvs (New application)	2025W-2739

### PUBLIC COMMENT

### ADJOURNMENT

With no further business before the Committee, the Chair entertained a motion to adjourn, Brandon Crace moved to adjourn; Kathy Emery seconded the motion. The motion passed. The meeting was adjourned at **10:00 a.m.**

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Wayne D. Morgan  
Secretary & Executive Director