



STATE OF WEST VIRGINIA  
DEPARTMENT OF HEALTH AND HUMAN RESOURCES  
Bureau for Public Health  
Office of Environmental Health Services

Bill J. Crouch  
Cabinet Secretary

Ayne Amjad, MD, MPH  
Commissioner & State Health Officer

**MEMORANDUM**

**TO:** Marie Prezioso, Funding Committee  
WV Infrastructure and Jobs Development Council

**FROM:** Meredith J. Vance  
Water Technical Review Committee

**DATE:** September 27, 2022

**RE:** Mineral Wells PSD  
IJDC Preliminary Application Number: **2022W-2197**  
Pond Creek Water Main Extension  
Wood County

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1. The Committee has reviewed the pre-application and preliminary engineering report submitted for the above referenced project in accordance with Chapter 31, Article 15-A. It has been determined that the project is:
    - a.  Consistent with the intent of the Infrastructure and Jobs Development Act and is the most cost-effective and environmentally sound alternative for solving the drinking water needs in this area.
    - b.  Consistent with the Act but may not be the most cost-effective and environmentally sound alternative for solving the drinking water needs in this area.
    - c.  Consistent with the intent of the Act and most cost-effective and environmentally sound alternative for solving the drinking water needs in this area **except** that certain issues need to be addressed prior to design and construction, as the attached comments indicate.
  
  2. Our recommendation is that:
    - a.  The Funding Committee needs to review the proposed sources of funding to determine the best mix of grant and/or loan funds in accordance with applicable guidelines.
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- b.  The Funding Committee should recommend that Council approve the proposed project and its funding plan.
- c.  The Funding Committee does not need to review the funding assumptions on this project because of deficiencies in the application. The proposed project funding should be postponed until technical comments have been resolved.
- d.  The project to be referred to the Consolidation Committee.

3. Other remarks:

**Comment:**

This preliminary application appears technically feasible.

This Preliminary Application proposes to extend water main to unserved customer areas for potable water service and fire protection in the Pond Run area of southern Wood County. This extension will provide service to 38 new customers.

The proposed funding package includes a WDA Economic Enhancement Grant \$2,873,999; Wood County Commission ARPA Grant \$287,000 which is committed

The total project cost is **\$3,160,000**.

Concerns:

The cost per customer is high.

An engineering fee waiver **will be** required for this project.

pc: To be distributed at the Funding Committee Meeting

STATE OF WEST VIRGINIA  
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**MEMORANDUM**

**TO:** Meredith J. Vance, Director  
Environmental Engineering Division

**FROM:** Christopher Thomas, EIT.  
Infrastructure & Capacity Development

**DATE:** September 27, 2022

**SUBJECT:** Mineral Wells PSD  
IJDC Application- **2022W-2197**  
Pond Creek Water Main Extension  
Wood County

**Recommendation:**

This preliminary application appears technically feasible and is recommended to be forwarded to the Funding Committee.

**Project Scope:**

This Preliminary Application proposes to extend water main to unserved customer areas for potable water service and fire protection in the Pond Run area of southern Wood County. This extension will provide service to 38 new customers. The proposed project will install an estimated 12.3 miles of 2-inch through 6-inch water mains with all necessary valves and appurtenances.

The cost per customer is **\$83,157** for the project. The total project cost is **\$3,160,000**. (WDA Economic Enhancement Grant \$2,873,999; Wood County Commission ARPA Grant \$287,000 committed).

**Need for the Project:**

The Wood County Commission was approached by residents living along Pond Creek Road in reference to supplying water to the area. The Pond Creek residents' water wells lack a sufficient quantity or adequate quality and residents are currently forced to haul water. The residents requested water service due to contaminated wells. A well testing program showed that 85% of wells tested positive for total fecal coliform.

**Concerns:**

- The cost per customer is high.

**Permits:**

A permit will be required from the WV Bureau for Public Health prior to construction.

Construction activities with a disturbed area of one (1) acre or greater are required to register for the NPDES Storm Water Construction General Permit No. WV0115924.

A permit for stream crossings may be required.

A Certificate of Convenience and Necessity will be required from the PSC.

A permit from the WV Division of Highways will be required for the construction activities that will take place within WVDOH right-of-way.

**Engineering:** 5.65% for design, 18.52% for total.

The Design Fees vs. Construction Cost for new construction is below both the average complexity curve and the very complex curve. The Total Fees vs. Construction Cost for new construction is above both the average complexity curve and the very complex curve.

A fee waiver **will be** required for this project.

**Asset Management Plan and Annual Maintenance Audit:**

The system marked the question in the application concerning an asset management plan as “No”. This is correct. Mineral Wells PSD does not currently have an approved Asset Management Plan on file with the BPH.

**Capacity Development:**

The question about having had a capacity development assessment (CDA) within the last 5 years was marked as no. An assessment was conducted at the system in October 2017.

Additional information that may be helpful to the IJDC in their decisions regarding approval of this project relates to the system’s overall compliance. The Mineral Wells PSD has a score of 17 on the July 2022 quarter of the EPA’s Compliance Tracking Tool (ETT). The system has unresolved compliance issues, including the following:

- Failure to address Sanitary Survey Deficiencies from 2021 and 2018.

Based upon information from the Municipal Bond Commission, as of July 2022, the Mineral Wells PSD is current on their water reserve funding requirements.

**IJDC Ranking:**

- Public Health Benefit: 10
- Compliance: 5

# Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812  
Charleston, West Virginia 25323

Phone: (304) 340-0300  
Fax: (304) 340-0325



September 15, 2022

Meredith J. Vance  
Office of Environmental Health Services  
350 Capitol Street, Room 313  
Charleston, West Virginia 25301-3713

Re: Public Service Commission Staff Review Comments  
Application No. 2022W-2197  
Mineral Wells PSD - Water  
Infrastructure Preliminary Application

Dear Ms. Vance:

As requested, the Technical Staff of the Public Service Commission of West Virginia has completed its review of the above-referenced Infrastructure application. In light of Technical Staff's comments enclosed herewith, we are recommending the application be:

forwarded to the Funding Committee

forwarded to the Consolidation Committee

returned to the Applicant

Please advise if you have any questions.

Sincerely,

A handwritten signature in red ink, appearing to read "Jonathan M. Fowler".

Jonathan M. Fowler, P.E.  
Engineering Division

JMF:vb

**PUBLIC SERVICE COMMISSION STAFF  
TECHNICAL REVIEW**

**DATE:** September 15, 2022

**PROJECT SPONSOR:** MINERAL WELLS PUBLIC SERVICE DISTRICT -  
WATER

**PROJECT SUMMARY:** Extension of water main to unserved customers in the Pond  
Run area of southern Wood County.

<b>PROPOSED FUNDING:</b> Local Contribution	\$ 287,000
WDA EE Grant	<u>2,873,000</u>
Total	\$ 3,160,000

<b>CURRENT RATES:</b>	\$40.65	3,400 gallons
	\$47.40	4,000 gallons

<b>PROPOSED RATES:</b>	\$46.92	3,400 gallons
	\$54.71	4,000 gallons

Application No. 2022W-2197

**RECOMMENDATION:**  forward to the Funding Committee.  
 forward to the Consolidation Committee.  
 return to the Applicant.

**FINANCIAL: Nathan Nelson**

1. Current rates (\$40.65 for 3,400 gallons) are below the rates attributable to 1.25% (\$50.74), 1.5% (\$60.89), 1.75% (\$71.04), and 2.0% (\$81.19) of the Median Household Income (MHI). Increasing current rates to 1.25%, 1.5%, 1.75% and 2.0% of the MHI would provide additional revenues of \$461,468, \$925,565, \$1,389,662 and \$1,853,760, respectively.
2. Using Scenario 1, the preferred funding package consisting of a Local Contribution of \$287,000 and a WDA Economic Enhancement Grant of \$2,873,000, proposed rates (\$46.92 for 3,400 gallons) will provide a cash flow surplus of \$16,915 and debt service coverage of 137.53%.

3. Using the Scenario 2 alternate loan package of \$3,160,000 (in uncommitted funds) at 5% for 40 years (paid back over 38 years), proposed rates (\$51.52 for 3,400 gallons) will provide a cash flow deficit of \$7,368 and debt service coverage of 128.59%. An additional 0.4% (for a total of \$51.73 for 3,400 gallons) increase in proposed rates will be required in order to provide a cash flow surplus of \$140 and debt service coverage of 129.56%.
4. Notes to Comments:
  - A. Staff's detailed adjustments are listed on Attachment A for Scenario 1 (Preferred Funding Package) and Attachment B for Scenario 2 (Loan Package).
  - B. Staff prepared the attached Cash Flow Analysis utilizing information from the Annual Report for the Fiscal Year Ended June 30, 2021, and the applicant's cash flow statement submitted with the application.
  - C. The Applicant's proposed rate is required to fund a separate plant upgrade project, reviewed in 2017W-1700, and which is the project being reviewed as part of Case No. 22-0826-PWD-CN, filed with the Commission on September 2, 2022. This rate was shown at Going Level because it's proposed to be in effect prior to the completion of the project under review. There is no rate increase required to fund the current project.
  - D. Because proposed funding is based on all grant funds and no rate increase is needed for the project, the applicant is requesting a waiver of the Rule 42 Exhibit requirement.
  - E. Senate Bill 234, effective June 12, 2015, required water and sewer utilities that are political subdivisions of the state to maintain a cash working capital reserve in an amount of no less than one-eighth (1/8) of actual annual operation and maintenance expenses. It should be noted that the cash flows provided by the project sponsor include funding for the 1/8 cash working capital reserve. Staff accepted that amount in its analyses. However, this amount may be reviewed by the Commission in future filings in accordance with Public Service Commission General Order 183.11.

**ENGINEERING: Jim Spurlock**

1. This project may not require a Certificate of Convenience and Necessity from the PSC. The utility should consult with Commission Staff pursuant to the requirements of General Order 246 for such determination. If a Certificate is required, the utility should reference this application number on the PSC's Form No. 4 when its application is filed at the Commission given the requirement of West Virginia Code 24-2-11 (c) and (e). Staff notes that an affirmative determination of need for the project must be established in a Certificate filing at the PSC.
2. Scope: Mineral Wells PSD proposes to extend service to 36 customers in the Pond Run Area of Wood county by installing approximately 41,000 feet of 6-inch water main. This is the first of two phases of main extensions to the area.

Customer Density: 4.89 customers/mile; this is quite low.

Cost per Customer: \$87,778; this is high. (Taken from the total project cost estimate of \$3,160,000 spread over 36 new customers).

3. Project Feasibility: The project is technically feasible. The customer density is low and the cost per customer is high. There are no signed users at this time. Local funding is included in the proposed funding. The project will extend public water service to an area which has sought it for years, and is currently served by private wells which are averred to be inadequate in quantity and quality of water.
4. Project Alternatives: The alternative of the area being served by Lubeck PSD was examined and found to be less feasible than the proposed project. The alternative of the area being served by the City of Parkersburg was dismissed due to the prohibitive distance involved.
5. Consolidation: There are no consolidation opportunities presented by the project.
6. Inconsistencies: None were noted.
7. Operation and Maintenance (O & M) Expenses: O & M expenses are projected to increase by \$14,800 annually as a result of the project. The increase was itemized, but supporting calculations were not provided.



8. Engineering Agreement: The application includes information to determine compliance with West Virginia Code §§5G-1-1, et seq. Total technical services (engineering) costs for the project are \$464,900 which is equal to 18.5% of the construction cost of \$2,510,000 (including contingency).

<i>Preliminary Project Ranking</i>		
O & M Capabilities		
Performance Measures:	0	<i>Pt.</i>
Asset Management:	0	<i>Pt.</i>
Environmental Management:	0	<i>Pt.</i>
Readiness to Proceed:	0	<i>Pt.</i>
Cost Effectiveness:	0	<i>Pt.</i>
Compliance with PSC Orders:	0	<i>Pt.</i>

MINERAL WELLS PUBLIC SERVICE DISTRICT - WATER  
 CASH FLOW ANALYSIS  
 YEAR ENDED: June 30, 2021  
 APPLICATION NO: 2022W-2197  
 September 15, 2022

PREFERRED FUNDING PACKAGE  
 SCENARIO 1

	Rule 42 Going Level Per Application Before Project	Rule 42 Proforma Per Application with Project	Staff Adjustments	Per Staff Analysis
	1	2	3	4
	\$	\$	\$	\$
<b>AVAILABLE CASH</b>				
Operating Revenues	1,725,683	1,741,343	(1,850) (1)	1,739,493
Other Operating Revenue	45,351	45,589	-	45,589
SB 234 Annual Working Cash Collections	130,584	130,584	1,850 (2)	132,434
Interest Income & Other Misc.	274	274	-	274
<b>Total Cash Available</b>	<b>1,901,892</b>	<b>1,917,790</b>	<b>-</b>	<b>1,917,790</b>
<b>OPERATING DEDUCTIONS</b>				
Operating Expenses	1,045,097	1,059,897	-	1,059,897
Taxes	19,842	19,842	-	19,842
<b>Total Cash Requirements Before Debt Service</b>	<b>1,064,939</b>	<b>1,079,739</b>	<b>-</b>	<b>1,079,739</b>
Cash Available for Debt Service (A)	836,953	838,051	-	838,051
<b>DEBT SERVICE REQUIREMENTS</b>				
Principal & Interest (B)	609,354	609,354	-	609,354
Other Debt	-	-	-	-
Reserve Account @ 10%	34,721	34,721	-	34,721
Renewal & Replacement Fund (2.5%)	61,412	61,412	(16,785) (3)	44,627
<b>Total Debt Service Requirement</b>	<b>705,487</b>	<b>705,487</b>	<b>(16,785)</b>	<b>688,702</b>
SB 234 Cash Working Capital	130,584	132,434	-	132,434
<b>Remaining Cash</b>	<b>882</b>	<b>130</b>	<b>16,785</b>	<b>16,915</b>
Percent Coverage (A) / (B)	137.35%	137.53%		137.53%
Average rate for 3,400 gallons	\$ 46.92	\$ 46.92	\$ -	\$ 46.92
Average rate for 4,000 gallons	\$ 54.71	\$ 54.71	\$ -	\$ 54.71

MINERAL WELLS PUBLIC SERVICE DISTRICT - WATER  
 CASH FLOW ANALYSIS  
 YEAR ENDED: June 30, 2021  
 APPLICATION NO: 2022W-2197

Attachment A  
 PREFERRED FUNDING PACKAGE  
 SCENARIO 1

Staff Adjustments

<u>Adjustment Description</u>		\$	Increase <Decrease>
(1) <b>Operating Revenues</b>	<b>Per Staff Analysis</b>	1,739,493	(1,850)
	<b>Per Application with Project</b>	1,741,343	
Adjust revenues in accordance with PSC General Order 183.11.			
(2) <b>SB 234 Annual Working Cash Collections</b>	<b>Per Staff Analysis</b>	132,434	1,850
	<b>Per Application with Project</b>	130,584	
Account for SB 234 (2015) funding pursuant to PSC General Order 183.11.			
(3) <b>Renewal &amp; Replacement Fund (2.5%)</b>	<b>Per Staff Analysis</b>	44,627	(16,785)
	<b>Per Application with Project</b>	61,412	
Staff used 2.5% of the projection of "Operating & Other Revenues" as the basis of the renewal & replacement fund.			

MINERAL WELLS PUBLIC SERVICE DISTRICT - WATER  
CASH FLOW ANALYSIS  
YEAR ENDED: June 30, 2021  
APPLICATION NO: 2022W-2197  
September 15, 2022

LOAN FUNDING PACKAGE  
SCENARIO 2

	Rule 42 Going Level Per Application Before Project	Rule 42 Proforma Per Application with Project	Staff Adjustments	Per Staff Analysis
	1	2	3	4
	\$	\$	\$	\$
<b>AVAILABLE CASH</b>				
Operating Revenues	1,725,683	1,924,793	5,850 (1)	1,930,643
Other Operating Revenue	45,351	48,589	-	48,589
SB 234 Annual Working Cash Collections	130,584	130,584	1,850 (2)	132,434
Interest Income & Other Misc.	274	274	-	274
<b>Total Cash Available</b>	<b>1,901,892</b>	<b>2,104,240</b>	<b>7,700</b>	<b>2,111,940</b>
<b>OPERATING DEDUCTIONS</b>				
Operating Expenses	1,045,097	1,059,897	-	1,059,897
Taxes	19,842	19,842	-	19,842
<b>Total Cash Requirements Before Debt Service</b>	<b>1,064,939</b>	<b>1,079,739</b>	<b>-</b>	<b>1,079,739</b>
Cash Available for Debt Service (A)	836,953	1,024,501	7,700	1,032,201
<b>DEBT SERVICE REQUIREMENTS</b>				
Principal & Interest (B)	609,354	778,386	18,306 (3)	796,692
Other Debt	-	-	-	-
Reserve Account @ 10%	34,721	51,624	1,831 (4)	53,455
Renewal & Replacement Fund (2.5%)	61,412	61,412	(11,931) (5)	49,481
<b>Total Debt Service Requirement</b>	<b>705,487</b>	<b>891,422</b>	<b>8,206</b>	<b>899,628</b>
SB 234 Cash Working Capital	130,584	132,434	-	132,434
<b>Remaining Cash</b>	<b>882</b>	<b>645</b>	<b>(506)</b>	<b>140</b>
Percent Coverage (A) / (B)	137.35%	131.62%		129.56%
Average rate for 3,400 gallons	\$ 46.92	\$ 51.52	\$ 0.21	\$ 51.73
Average rate for 4,000 gallons	\$ 54.71	\$ 60.07	\$ 0.24	\$ 60.31

MINERAL WELLS PUBLIC SERVICE DISTRICT - WATER  
 CASH FLOW ANALYSIS  
 YEAR ENDED: June 30, 2021  
 APPLICATION NO: 2022W-2197

Attachment B  
 LOAN FUNDING PACKAGE  
 SCENARIO 2

Staff Adjustments

<u>Adjustment Description</u>		\$	Increase <Decrease>
(1) <b>Operating Revenues</b>	<b>Per Staff Analysis</b>	<b>1,930,643</b>	<b>5,850</b>
	<b>Per Application with Project</b>	<b>1,924,793</b>	
Adjust revenues in accordance with PSC General Order 183.11. Staff also projected that an additional \$7,700 in revenues would be needed to achieve 115% debt service coverage and a positive cash flow surplus.			
(2) <b>SB 234 Annual Working Cash Collections</b>	<b>Per Staff Analysis</b>	<b>132,434</b>	<b>1,850</b>
	<b>Per Application with Project</b>	<b>130,584</b>	
Account for SB 234 (2015) funding pursuant to PSC General Order 183.11.			
(3) <b>Principal &amp; Interest</b>	<b>Per Staff Analysis</b>	<b>796,692</b>	<b>18,306</b>
	<b>Per Application with Project</b>	<b>778,386</b>	
The difference in P&I is related to Staff's calculation of a loan of \$3,160,000 for 40 years (paid back over 38 years) at 5%.			
(4) <b>Reserve Account @ 10%</b>	<b>Per Staff Analysis</b>	<b>53,455</b>	<b>1,831</b>
	<b>Per Application with Project</b>	<b>51,624</b>	
Staff assumed a 10% reserve on the new debt.			
(5) <b>Renewal &amp; Replacement Fund (2.5%)</b>	<b>Per Staff Analysis</b>	<b>49,481</b>	<b>(11,931)</b>
	<b>Per Application with Project</b>	<b>61,412</b>	
Staff used 2.5% of the projection of "Operating & Other Revenues" as the basis of the renewal & replacement fund.			



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west virginia department of environmental protection


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Division of Water and Waste Management  
601 57th Street SE  
Charleston, WV 25304-2345  
Telephone Number: (304) 926-0495  
Fax Number: (304) 926-0497

Harold D. Ward, Cabinet Secretary  
[www.dep.wv.gov](http://www.dep.wv.gov)

**M E M O R A N D U M**

MEMO TO: Meredith J. Vance  
Office of Environmental Health Services  
Bureau for Public Health

FROM: John M. Perkins   
Supervisor  
General Permits & Support Team

DATE: August 17, 2022

SUBJECT: Infrastructure Preliminary Application for the Mineral Wells PSD (2022W-2197):  
Pond Creek Extension in Wood County, WV.

We have reviewed the above referenced project application information. The Mineral Wells PSD purchases its water from Claywood Park PSD. No NPDES permit modifications are necessary.

If the Mineral Wells PSD is considering repairing and painting an existing water treatment plant or storage tanks, then the scope of this project requires precautions to prevent contamination of the waters of the state. Prior to beginning any removal of old paint, the Mineral Wells PSD should contact Mr. Jeremy Bandy or a member of his staff at (304)-926-0499, extension 43894 for guidance in determining whether the paint to be removed is considered a hazardous waste. If so, proper containment and disposal procedures must be followed for the paint and any material associated with the sandblasting. If it is determined that the paint is not hazardous, the Mineral Wells PSD should contact Yogesh Patel or a member of his staff at (304)-926-0499, extension 43877 for proper disposal options.

Construction activities with a disturbed area of one (1) acre or greater are now required to register for the NPDES Storm Water Construction General Permit No. WV0115924 that became

effective on March 9, 2019. Projects registered under the previous General Permit No. WV0115100 were automatically provided coverage under WV/NPDES General Permit No. WV0115924. For more information, they may contact Larry Board at (304)-926-0499, extension 43883.

In light of the above, we have no objection to this project as long as the appropriate provisions are taken to assure compliance with Chapter 22, Article 11, of the Code of West Virginia and any associated regulations. The responsible party may contact Mylinda Maddox (304) 926-0499 ext. 43825, should additional information be required.

JMP:mam

cc: Katheryn Emery



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west virginia department of environmental protection

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Office of Abandoned Mine Lands & Reclamation  
601 57<sup>th</sup> Street SE  
Charleston, WV 25304

Harold D. Ward, Cabinet Secretary  
dep.wv.gov

## MEMORANDUM

**To:** Christopher Thomas, EIT  
Infrastructure and Capacity Development

**From:** Roger A. Earle, P.E., Waterline Coordinator *RAE*  
Office of Abandoned Mine Lands & Reclamation

**Date:** September 14, 2022

**Subject:** Mineral Wells PSD – Pond Creek Extension  
IJDC Preliminary Application: 2022W-2197

This application would most likely not be eligible for AML funds because there are no known AML sites in this project area.



## OEHS District Review for Infrastructure Council Water Projects

Water System:	<b>MINERAL WELLS PSD</b>	IJDC Number:	<b>2022W-2197</b>
Project Description:	<b>Pond Creek Water Main Extension</b>	Review by:	<b>Bob Smith</b>
County:	<b>Wood</b>	Date:	<b>August 22, 2022</b>

<u>No.</u>	<u>Review Criteria</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Comments (Especially if No is indicated or providing a DWTRF score)</u>
1.	Does the district agree that the project scope seems to be the most feasible solution?	✓			
2.	Is this the most practical project to correct the problem stated in the application?	✓			
3.	Does the project solve the major operation maintenance problems in the water system?	✓			
4.	Does the project eliminate deficiencies noted in the sanitary survey?	✓			
5.	Should these improvements be made to this system versus another system that could serve the same area?	✓			
6.	The application has an alternative in it evaluating the most likely consolidation option?	✓			
7.	Do you agree with the need statement for the project?	✓			
8.	Has the engineer included all justification (that you are aware of) in the project application?	✓			
9.	Is the management of the water system capable of completing this project?	✓			
10.	Other comments				

<u>No.</u>	<u>Review Criteria</u>	<u>Yes</u>	<u>No</u>	<u>N/A</u>	<u>Comments (Especially if No is indicated or providing a DWTRF score)</u>
11.	For new projects or projects with revised scope provide DWTRF Priority Ranking Public Health Score (Indicate score in the comments section with explanation)?				<p style="text-align: center;"><b>DWTRF Priority Ranking Public Health Score</b></p> <p style="text-align: center;"><b>Public Health Score is: 30</b></p> <p style="text-align: center;"><b>Compliance Score is: 3</b></p> <p style="text-align: center;"><b>Affordability Score is: 10</b></p> <p style="text-align: center;"><b>Total Points: 43</b></p>
12.	For new projects or projects with revised scope provide DWTRF Priority Ranking Compliance Score (Indicate score in the comments section with explanation)?				



STATE OF WEST VIRGINIA  
**DEPARTMENT OF HEALTH AND HUMAN RESOURCES**  
Bureau for Public Health  
Office of Environmental Health Service

Bill J. Crouch  
Cabinet Secretary

Ayne Amjad, MD, MPH  
Commissioner & State Health Officer

**MEMORANDUM**

**TO:** Meredith Vance, Division Director  
Environmental Engineering Division

**FROM:** Valerie Plance, Manager  
Capacity Development Program

**RE:** Mineral Wells PSD (PWSID# 3305405)  
IJDC Application No.: 2022W-2197  
Wood County

The Mineral Wells PSD preliminary infrastructure application indicates that they are not seeking DWTRF monies. The system indicates in the application that they do not have an asset management plan.

The question about having had a capacity development assessment (CDA) within the last 5 years was marked as no. An assessment was conducted at the system in October 2017.

Additional information that may be helpful to the IJDC in their decisions regarding approval of this project relates to the system's overall compliance. The Mineral Wells PSD has a score of 17 on the July 2022 quarter of the EPA's Compliance Tracking Tool (ETT). The system has unresolved compliance issues, including the following:

- Failure to address Sanitary Survey Deficiencies from 2021 and 2018.

Based upon information from the Municipal Bond Commission, as of July 2022, the Mineral Wells PSD is current on their water reserve funding requirements.

If you require further information from the capacity development program, please contact me.

VAP