



west virginia department of environmental protection

Division of Water and Waste Management
601 57th Street, SE
Charleston, WV 25304
Phone: 304-926-0495

Harold D. Ward, Cabinet Secretary
dep.wv.gov

MEMORANDUM

TO: Kathy Emery, P.E., Acting Director, DWWM

FROM: Dominique Madison, E.I., Engineer, DWWM

DATE: April 15, 2021

SUBJECT: Town of Elizabeth – Phase 2 Wastewater System Improvements
IJDC Project No. 2016S-1652; CWSRF No. C-544552
Use of Contingency/Budget Revision

RECOMMENDATION

The use of contingency/budget revision has been reviewed, and the proposed action is technically feasible.

REQUEST AND DISCUSSION

The Town of Elizabeth proposes to get a three-year service agreement for the pump station generator and mixers, along with the extra costs to do I&I work at School St. and Depot St. The total of this request is \$93,152.55 which will utilize IJDC Grant funds. SRF has already looked and approved the I&I work as change order #4. It's not SRF policy to pay for O&M service agreements and council will need to decide if this is an eligible cost.