



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **September 28, 2021**, at **10:00 A.M.**

Voting Members that were present:

Technical Review and Funding Committee Voting Members:

Marie Prezioso, WV Water Development Authority - Chair

Technical Review and Funding Committee Voting Members in attendance via phone:

Kathy Emery, WV Department of Environmental Protection – Chair Sewer

Stephanie Hickerson, WV Bureau for Public Health – Chair Water

Jonathan Fowler, WV Public Service Commission

Erica Boggess, WV Housing Development

Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council

Kristi Ritchie, WV Infrastructure & Jobs Development Council

Samme Gee, Jackson Kelly PLLC

Fred Rader, MOVRC

Dan Ferrell, The Thrasher Group

Kathy Elliott, Region 2 Planning & Development Council

Jason Billups, WV Department of Environmental Protection

Jonathan Carpenter, The Thrasher Group

George Capel, WV State Building & Construction Trades

Others invited and in attendance via phone and livestream:

Brandon Crace, WV Infrastructure & Jobs Development Council

Mike Duminiak, WV Infrastructure & Jobs Development Council

Randy Lengyel, WV Infrastructure & Jobs Development Council

Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council

Janna Lowery, USDA

John Cole, RK&K Engineering

Cary Smith, Region 7 Planning & Development Council

Cassie Lawson, Region 4 Planning & Development Council

Stacy Fowler, Thompson & Litton

Leslie Stone-Smith, US Corp of Engineers

Shane Whitehair, Region 7 Planning & Development Council
Matt Fluharty, Civil & Environmental Consultants, Inc.
Fred Hypes, Dunn Engineering
Chris Arrington, WV Bureau for Public Health
Jeff Brady, WV Department of Environmental Protection
John Giroir, WV Department of Environmental Protection
Roger Earle, AML
Eric Combs, Region 1 Planning & Development Council
Michael Stone, Chapman Technical Group
A C Wiethe, Belomar Regional Council
Michael Griffith, Griffith & Associates
Robbie Baylor, Preston County Economic Development Authority
Eric Coberly, E L Robinson Engineering
Ryan Boustany, The Thrasher Group

Call to Order Chair Marie Prezioso called the meeting to order and verified a quorum was present.

Approval of Minutes Chair Prezioso asked for approval of the draft minutes of **August 24, 2021**. Erica Boggess moved for approval and Jonathan Fowler seconded the motion. The motion passed.

New Creek PSD (2021S-2004) WWTP Improvements & Extension – District 1 (New Application)

Jason Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the New Creek PSD pursue a \$1,000,000 CWSRF Principal Forgiveness Loan, a \$1,000,000 IJDC District 1 Grant, a \$300,000 Mineral County Grant, a \$1,000,000 USDA Grant, and a \$1,350,700 USDA Loan (1.5%, 38 yrs.) for an estimated project cost of \$4,650,700.

Kathy Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Parsons, City of (2021S-2006) System Improvements – District 1 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the City of Parsons pursue a \$50,000 contribution from the city, a \$500,000 IJDC District 1 Grant, a \$720,000 USDA Grant, and a \$1,190,000 USDA Loan (1.75%, 38 yrs.) for an estimated project cost of \$2,460,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Preston County PSD (2021S-2009) Sewer System Improvements– District 1 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Preston County PSD Sewer pursue a \$1,000,000 CWSRF Green Debt Forgiveness Loan and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$2,000,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Rowlesburg, Town of (2021C-124) FM & Gravity Line Failure / Critical Need– District 1 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Rowlesburg's \$299,000 Critical Need Funds request for replacing a failed force main and gravity line be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion.

There was discussion regarding the rates, stipulations to move forward with a larger project, funding of R & R and Capital Maintenance accounts, and monthly reporting.

Ms. Emery amended her motion to include the stipulations that R&R and their Capital Maintenance accounts are to be funded and monthly status reports are to be given on a bigger project they are working on. Mr. Fowler seconded the amended motion. The motion passed.

Norton Harding Jimtown PSD (2016S-1663) Norton Extension – District 2 (Cost & Funding Change)

Wayne Morgan described the request.

The Technical Review & Funding Committee recommends the Norton Harding Jimtown PSD pursue a \$650,000 USDA Grant, a \$700,000 USDA Loan (3.375%, 40 yrs.), and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$1,850,000.

Ms. Boggess moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Union PSD (2021S-1989) System Improvements – District 2 (New Application)

Mr. Billups described the application, and it is technically feasible. Mr. Billups noted that a total engineering fee variance will be required.

The Technical Review & Funding Committee recommends the Union PSD pursue a \$5,460,000 CWSRF Wrap Loan (2.5%, 20 yrs.).

Ms. Emery moved that the recommendation be approved, Ms. Boggess seconded the motion. The motion passed.

Marlinton, Town of (2020S-1907) System Improvements – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Marlinton application be tabled until the November 23rd meeting to allow the Town time to respond to requests for information from the DEP.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Mr. Fowler noted the sewer rates at Marlinton are getting very high (near \$100 per month).

Ms. Emery stated time is needed to look at the proposal and see if there is a better way to proceed.

Oceana, Town of (2021S-1990) System Improvements – District 3 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Oceana pursue a \$361,000 CWSRF Debt Forgiveness Loan and \$1,444,000 Legislative Appropriation for an estimated project cost of \$1,805,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding the Legislative Appropriation and where the funds will evolve from. Fred Hypes (Dunn Engineering) offered some clarification.

Chestnut Ridge PSD (2019W-1835) System Improvements – District 1 (Scope, Cost & Funding Change)

Stephanie Hickerson described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends the Chestnut Ridge PSD pursue a \$500,000 DWTRF Principal Forgiveness Loan, a \$1,902,500 DWTRF Loan (0.5%, 40 yrs.), a \$1,000,000 IJDC District 1 Grant, and a \$1,897,500 IJDC Loan (1%, 40 yrs.) for an estimated project cost of \$5,300,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Fairview, Town of (2020W-1861) System Improvements – District 1 (Scope, Cost & Funding Change)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Fairview pursue a \$700,000 DWTRF Principal Forgiveness Loan, a \$1,479,430 DWTRF Loan (0.5%, 40 yrs.), and a \$1,000,000 IJDC District 1 Grant for an estimated project cost \$3,179,430.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Janna Lowery (USDA) stated there had been some confusion at the area office with the MHI for Fairview. Ms. Lowery clarified the Town is eligible at the intermediate level for Rural Development Grant funding. If anyone is interested in revisiting including a level of their (USDA) grant funding in the project, to please reach out.

Fairview, Town of (2020W-1861) System Improvements – District 1 (Engineering Fee Variance)

Ms. Hickerson described the request.

The Technical Review & Funding Committee recommends the Town of Fairview Engineering Fee Variance request for total engineering fees be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Grant Town, Town of (2021W-2000) System Improvements – District 1 (New Application)

Ms. Hickerson described the application, and it is technically feasible. Ms. Hickerson noted this project will require a total fee waiver.

The Technical Review & Funding Committee recommends the Town of Grant Town pursue a \$1,000,000 IJDC District 1 Grant and a \$2,825,000 IJDC District 1 Loan (1%, 40 yrs.) for an estimated cost of \$3,825,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Rivesville, Town of (2019W-1803) System Improvements – District 1 (Cost & Funding Change)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Rivesville pursue a \$222,994 IJDC District 1 Grant and a \$775,000 IJDC District 1 Loan (2%, 30 yrs.) for an estimated project cost of \$991,000.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Tomlinson PSD (2018W-1731) System Improvements – District 1 (Cost & Funding Change)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Tomlinson PSD pursue an additional \$2,764,000 DWTRF Loan (1%, 0.25% adm. fee, 40 yrs.), a \$7,571,000 DWTRF Design Loan (1%, 0.25% adm. fee, 40 yrs.), an additional \$300,000 DWTRF Principal Forgiveness Loan, a \$500,000 DWTRF Design Loan, a \$50,000 IJDC Soft Cost Grant, and a \$165,000 IJDC District 1 (Bid Overrun) Grant for an estimated project cost of \$11,350,000.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Mr. Fowler noted Tomlinson PSD has filed to reopen at the Commission. That reopening is going require an increase in the approved rates.

There was a discussion regarding the funding, phasing the project and shifting some of the work to a proposed future project and rates.

Big Bend PSD (2021C-120) River Crossing Replacement / Critical Need – District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review recommends the River Crossing Project does not appear to meet the definition of a critical need project so the application should be returned.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Kenova, City of (2015W-1599) Prichard Extension – District 3 (Cost & Funding Change)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the City of Kenova pursue a \$1,284,000 US EDA Grant, a \$1,450,000 US ACE Grant, a \$1,500,000 ARC Grant, a \$450,000 Wayne County Commission Grant, and a \$1,450,122 IJDC Loan (2.75%, 20 yrs.) for an estimated project cost of \$6,134,122.

Mr. Fowler moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Lincoln County PSD (2019W-1806) Alum Creek Tank – District 3 (Tabled – Scope, Cost & Funding Change)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends the Lincoln County PSD pursue a \$250,000 Lincoln County Commission Grant, a \$250,000 DWTRF Principal Forgiveness Loan, and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$1,000,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Mason County PSD (2021W-2005) J2Y35 System Improvements - District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Mason County PSD pursue a \$500,000 DWTRF Principal Forgiveness Loan, a \$400,000 Mason County Commission Grant, and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$1,400,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Oceana, Town of (2019W-1840) System Improvements – District 3 (Scope, Cost & Funding Change)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Oceana pursue a \$1,500,000 ARC Grant, a \$700,000 DWTRF Principal Forgiveness Loan, a \$350,000 DWTRF Design Loan (0.5%, 30 yrs.), a \$1,950,000 DWTRF Loan (0.5%, 30 yrs.), and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$5,000,000.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Wilderness PSD (2021W-1940) Snow Hill Ext. / Critical Need – District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Wilderness PSD request to pursue a \$298,000 IJDC Critical Needs Grant be tabled until the next meeting (October 26th.)

Roger Earl (AML) provided an update. AML is waiting for the final decision or request for additional information from the federal funding agency OSM. The study has been completed and it was recommended Wilderness PSD be selected for an AML grant, but the final decision must come from OSM. Mr. Earl stated he believes that decision will be received within the next month and recommended tabling the application for one meeting cycle.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Davis, Town of (2021S-2022) System Improvements – District 1 (PFA Binding Commitment)

Mr. Morgan described request.

The Technical Review & Funding Committee recommends the Town of Davis receive a \$90,000 IJDC PFA Funds binding commitment for a SSES and Application for a Collection System Improvements Project (City using ARPA funds for its \$90,000 match).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Enlarged Hepzibah PSD (2019W-1819) System Improvements – District 1 (Binding Commitment Extension)

Mr. Morgan described the request.

There was a discussion regarding the expiration date of binding commitments and having them expire on the same date of each month (i.e.: 10th of each month or 1st of each month) for ease of tracking. The Committee was asked to think through this recommendation and offer feedback. Fred Rader (MOVRC) stepped to the podium and offered his thoughts from an administrator's point of view regarding changing the date.

The Technical Review & Funding Committee recommends the Enlarged Hepzibah PSD receive a one-month extension of its IJDC binding commitment until November 10, 2021 (to submit updated cost & funding change request).

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Grandview-Doolin PSD (2021W-1950) Robinson Ridge Extension – District 1 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Grandview-Doolin PSD receive a \$413,500 IJDC District 1 Grant and a \$163,500 IJDC District 1 Loan (2%, 30 yrs.) binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Rivesville, Town of (2019W-1803) System Improvements – District 1 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Rivesville receive a \$222,994 IJDC District 1 Grant and a \$775,000 IJDC District 1 Loan (2%, 30 yrs.) binding commitment.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Tomlinson PSD (2018W-1731) System Improvements – District 1 (Bid Overrun Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Tomlinson PSD receive a \$165,000 IJDC District 1 (bid overrun) Grant binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Worthington, Town of (2019W-1810) System Improvements – District 1 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Worthington receive a \$500,000 IJDC District 1 Grant binding commitment.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Beverly, Town of (2020S-1897) System Improvements – District 2 (Binding Commitment Extension)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Town of Beverly receive a one-month (Nov. 10th) binding commitment extension to allow the sponsor time to provide additional required documentation.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Marie Prezioso noted the Town of Beverly is behind on their audits. The most recent is 2016. The Town is working to get them current.

Southern Jackson County PSD (2018S-1767) WWTP Improvements – District 2 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Southern Jackson County PSD receive a \$1,000,000 IJDC District 2 Grant binding commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Crum PSD (2021W-2025) System Improvements – District 3 (PFA Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Crum PSD receive a \$12,500 IJDC PFA Funds binding commitment to file an application for a system improvements project including a source of supply study.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Kenova, City of (2015W-1599) Prichard Extension – District 3 (Contingent Binding Commitment Extension)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the City of Kenova receive a contingent (upon additional US EDA funding commitment) binding commitment extension until October 10, 2022.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Lashmeet PSD (2018W-1728) Mary Branch Extension – District 3 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Lashmeet PSD receive a \$304,618 IJDC District 3 Loan (1%, 40 yrs.) and a \$1,000,000 IJDC District 3 Grant binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

McDowell County PSD (2021W-1961) Elkhorn Creek Extension III – District 3 (Contingent Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the McDowell County PSD receive a \$856,500 IJDC District 3 Grant contingent (upon US EDA funding) binding commitment.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Pea Ridge PSD (2017S-1674) Rt. 2 Extension & WWTP Improvements – District 3 (Binding Commitment Extension)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the Pea Ridge PSD binding commitment be extended until December 10, 2021 (allows District time to determine appropriate funding for new cost estimate).

Ms. Emery noted the CWSRF has extended their binding commitment until March 2022.

Mr. Fowler noted Pea Ridge PSD and the Village of Barboursville are working together to effectively consolidate treatment of Pea Ridge with Barboursville.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Ravenswood, City of (2020W-1860) System Improvements – District 2 (Bid Underrun)

Ms. Hickerson described the request, and it is technically feasible.

The Technical Review recommends the City of Ravenswood’s request to use \$925,977.50 of bid underrun funds for a WTP Generator & System Improvements (Hillcrest Dr.) be approved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding rates being increased two years ago and how the bid underrun occurred by using those additional funds.

Cowen PSD (2017W-1708) Emergency Tank Replacement – District 3 (Ancillary Funds Expenditure)

Ms. Hickerson described the request.

The Technical Review and Funding Committee recommends the Cowen PSD ancillary expenditure request to utilize \$35,873.00 to purchase and install a telemetry system update for the PSD’s 8 sites, provide solar power for telemetry, and provide telemetry at the recently completed Glade Run Tank be approved.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

There was a discussion regarding the bid overrun.

Business Items: None

**Executive
Director
Comments:**

Smithers, City of – System Improvements (cost change) 2020S-1871
Mr. Morgan described the funding change.

Staff will record new City of Smithers funding scenario to pursue a \$908,305 CWSRF Grant, a \$500,000 IJDC District 3 Grant, and a \$80,000 IJDC Soft Cost Grant with an estimated project cost of \$1,488,305.

The project is moving forward to bid.

Ravenswood, City of – System Improvements (cost change) 2020W-1860
Mr. Morgan described the bid underrun and funding change.

Staff will record new City of Ravenswood funding scenario to pursue a \$5,062,245 DWTRF Loan (3.25%, 25 yrs.), a \$1,138,800 IJDC District 2 Loan (3%, 20 yrs.), and a \$198,795.18 City of Ravenswood Contribution with an estimated project cost of \$6,399,840.18.

2022 IJDC DRAFT Meeting Schedule

Mr. Morgan noted a copy of the proposed meeting schedule for next year is included in the packet. This is for informational purposes only. It will be on the agenda next month as a business item. If any modifications are needed, please let IJDC know.

Funding Program Comments

None

Requests

Received:

(Applications by September 10, 2021, and requests to date.)

Information Report

Sewer:	Monongah, Town of – Walnut Block / Critical Need (new app.)-1	2021S-2019
	North Beckley PSD – Piney View/Batoff Mtn. (new application)-3	2021S-2007
	White Oak PSD – System Improvements (new application)-3	2021S-2001
Water:	Hughes River Water Board – Sys. Improvements (new application)-1	2021W-2003
	Mountain Top PSD – System Improvements (new application)-1	2021W-2016

Public Comment:

Jonathan Carpenter (The Thrasher Group)

Mr. Carpenter inquired about the status of the City of Milton (Newman’s Branch Project). He noted the project was an approved Critical Need project last month but did not show up this month as a received application.

Mr. Morgan responded stating the application was approved and due to the size of the project, it was submitted in the IJDC system to allow tracking. The City of Milton has its approval to pursue funding.

Adjournment: The Chair entertained a motion to adjourn. Mr. Fowler moved to adjourn; Ms. Emery seconded the motion. The motion passed. Meeting was adjourned at 11:23 a.m.

Wayne D. Morgan
Secretary & Executive Director