



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

A meeting of the West Virginia Infrastructure and Jobs Development Technical Review and Funding Committee was held **Tuesday, November 28, 2023, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

Voting Members that were present:

Quorum A quorum was constituted of the following members present:

Chair Marie Prezioso, WV Water Development Authority

Voting Members in person:

Jonathan Fowler, WV Public Service Commission
Kathy Emery, WV Department of Environmental Protection
Erica Boggess, WV Housing Development Authority
Meredith Vance, WV Bureau of Public Health

Voting Members via phone:

Voting Members not present:

Kris Warner, WV Economic Development Authority

Invitees present or via phone:

Janna Lowery, USDA
James Bush, WV ARC
Leslie Stone Smith, US ACE
Roger Earle, WV DEP – Abandoned Mine Lands

Invitees not present:

Tracy Rowan, US Economic Development Authority
Ryan Halsey, CDBG

Others in attendance:

Jason Billups, WV Department of Environmental Protection
Wayne Morgan, WV Infrastructure & Jobs Development Council
Elizabeth Smith-Atkinson, WV Infrastructure & Jobs Development Council
Brad Sergent, WV Water Development Authority
Veronica Lewis, WV Water Development Authority
P.E. Bauchem, Capitol City Police
Samme Gee, Jackson Kelly PLLC
Julie Merow, Jackson Kelly PLLC
Michael Griffith, G Corp
David Altizer, Thompson & Litton
Mark Dearman, St. Mary's City Manager
Mike Davis, Burgess & Niple
TG Griffith, Birch River PSD

Libby Coffman, Birch River PSD
Cassie Lawson, Region 4 PDC
Terry Martin, RIC
Bob Rodecker, Kay, Casto & Chaney
John McGee, Kay Casto & Chaney

Others in attendance by phone:

Mike Duminiak, WV Infrastructure & Jobs Development Council
Ben Ernste, Region 11 PDC
Steve Buchanan, CEC
John Cole, RK&K
Rick Roberts, EL Robinson Engineering
Kylea Radcliffe, The Thrasher Group

Call to Order Chair Maire Prezioso called the meeting to order and noted a quorum was present.

Approval of Minutes Chair Marie Prezioso asked for approval of the draft minutes of **October 23, 2023**. Erica Boggess moved for approval and Jonathan Fowler seconded the motion. The motion passed.

SEWER PROJECTS

Anstead, Town of – Sys Imprvs (New application) 2023S-2413

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Ansted pursue a \$1,500,000 CWSRF Principal Forgiveness, a \$721,000 CWSRF Loan (0.25%, 40 yrs, 0.25% AF), and a \$1,000,000 IJDC Grant for an estimated project cost of \$3,221,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Benwood, City of – Sys Improvs IV (New application) 2023S-2460

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Benwood pursue a \$2,000,000 CWSRF Principal Forgiveness Loan, and a \$600,000 IJDC Grant for an estimated project cost of \$2,600,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Bluefield, City of – Nicholas Rd Ext & Thompson PS Imprvs (New application) 2023S-2432

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Bluefield pursue a \$3,500,000 CWSRF Loan (0.75%, 30 yrs, 0.25%).

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Bluewell PSD – Sys Imprvs (New application)

2023S-2232

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Bluewell PSD pursue a \$2,000,000 AML Grant, a \$2,000,000 CWSRF Principal Forgiveness Loan, a \$11,940,000 (\$1,380,00 for design) CWSRF Loan (0.25%, 40 yrs, 0.25% AF), and a \$1,000,000 IJDC Grant for an estimated project cost of \$16,940,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Clarksburg, City of – Sys Imprvs V-B (Engineering fee variance)

2023S-2404

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Clarksburg's engineering fee variance request for total engineering fees be approved.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Davy, Town of – Sewer Sys (New application)

2023S-2431

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of Davy's application be tabled until the December 19th meeting to allow the applicant time to respond to comments.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Hancock County PSD – Newell Sys Imprvs (Cost and funding change)

2021S-1980

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Hancock County PSD be tabled until the December 19th meeting to allow the applicant time to respond to comments.

Jonathan Fowler moved that the recommendation be approved, Kathy Emery seconded the motion. The motion passed.

Mason County PSD – Sandhill Ext, 401 cust (Funding change)

2020S-1922

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Mason County PSD pursue a \$5,100,000 USDA Loan (2%, 40 yrs), a \$2,850,000 USDA Grant, a \$2,000,000 CWSRF Debt Forgiveness Loan, a \$1,000,000 IJDC Grant, a \$3,000,000 WDAEEGF, and a \$814,000 USDA Sub. Grant for an estimated cost of \$14,764,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Oak Hill, City of – Minden Collection Sys Imprvs (Cost and funding change) 2020S-1859

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Oak Hill pursue a \$1,250,000 ARC Grant, a \$1,500,000 AML DEP Grant, a \$2,949,000 CWSRF Loan (0.75%, 40 yrs, 0.25% AF - for Arbuckle rate of \$62.12), a \$2,000,000 CWSRF Principal Forgiveness Loan, a \$208,000 contribution from the City of Oak Hill, and a \$500,000 IJDC Grant for an estimated total project cost of \$8,407,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Ripley, City of – Klondyke Sewer Sys Imprvs (New application) 2023S-2449

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Ripley pursue a \$2,000,000 CWSRF Principal Forgiveness, and a \$1,000,000 IJDC Grant for an estimated project cost of \$3,000,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Sun Valley PSD – Sys Imprvs IIIA (Cost and funding change) 2022S-2148

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Sun Valley PSD pursue a \$615,000 Harri- on County ARPA Grant, a \$500,000 WDA EEGF, and a \$1,000,000 IJDC Grant for an estimated project cost of \$2,115,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Sun Valley PSD – Sys Imprvs IIIB (Cost and funding change) 2022S-2062

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Sun Valley PSD pursue a \$1,000,000 CWSRF Debt Forgiveness, a \$1,000,000 CWSRF Loan (1.75%, 30 yrs, 0.25% AF), a \$2,500,000 WDA EGF, and a \$500,000 IJDC Grant for an estimated project cost of \$5,000,000 contingent upon WDA approval of reduced customer count (295 to 65 new cust).

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

WATER PROJECTS

Clay Co PSD – Ossia Rd & Moore Fk Ext, 50 cust (New application) 2023W-2435

Jason Billups described the request

The Technical Review and Funding Committee recommends the Clay Co PSD's application be tabled until the December 19th meeting to allow applicant time to address comments.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

Clay Co PSD – Grassy Fk Ext, 40 cust (New application) **2023W-2436**
Jason Billups described the request.

The Technical Review and Funding Committee recommends the Clay Co PSD's application be tabled until the December 19th meeting to allow the applicant time to address comments.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

Davy, Town of – Sys Imprvs II (New application) **2023W-2419**
Jason Billups described the request.

The Technical Review and Funding Committee recommends the Town of Davy's application be returned so the applicant can address comments.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

McDowell Co PSD – Anawalt Impvs & Leckie Ext, 60 cust (New application) **2023W-2376**
Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the McDowell County PSD pursue a \$3,000,000 CDS Grant, a \$2,000,000 DWTRF Debt Forgiveness, a \$100,000 CDS Match, and a \$1,000,000 IJDC Grant for an estimated project cost of \$6,100,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

McDowell Co PSD – Jolo Step 5, 119 cust (New application) **2023W-2430**
Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the McDowell County PSD pursue a \$2,500,000 US EDA Grant, a \$1,500,000 ARC Grant and a \$253,000 IJDC Grant for an estimated project cost of \$4,253,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

Shortline PSD – Sys Imprvs (Cost and funding change) **2022W-2164**
Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Short Line PSD pursue a \$3,500,000 DWTRF Loan (0.75%, 40 yrs, 0.25% AF), a \$1,000,000 DWTRF Principal Forgiveness Loan, a \$50,000 Harrison County ARPA Grant, a \$50,000 Wetzel County ARPA Grant, a \$1,000,000 WDA EEGF, and a \$500,000 IJDC Grant for an estimated project cost of \$6,100,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

St. Marys, City of – Main Repl (New application)

2023W-2439

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of St Marys pursue a \$881,250 (\$956,250 - \$75,000) US ACE Grant , and a \$318,750 City ARPA Grant for an estimated project cost of \$1,200,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

West Hamlin, Town of – Pre-sedimentation Basin Emg Repl (New CN application)

2023W-2474

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Town of West Hamlin pursue a 625,000 IJDC grant, a \$625,000 IJDC Loan (1%, 40 yrs) (or other funding), and a \$25,000 Town contribution for an estimated project cost of \$1,275,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

Whitmer Water Association or the City of Elkins – WWA Sys Imprvs (New application) 2023W-2455

Jason Billups described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends Whitmer Water Association or the City of Elkins (acquisition pending) pursue a \$1,500,000 DWTRF Principal Forgiveness Loan and a \$799,000 IJDC Grant for an estimated project cost of \$2,299,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The Motion passed.

BINDING COMMITMENT REQUESTS

Birch River PSD – Mill Ck Ext, 18 cust (Use of bid underrun to add 15 cust)

2018W-1749

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Birch River PSD-Mill Creek Extension bid underrun request to serve an additional 15 customers for \$464,917 be approved.

Jonathan Fowler moved that the recommendation be approved, Kathy Emery seconded the motion. The motion passed.

Canaan Valley PSD – Zone B Ext, 3 bulk cust (Cost & funding chg and binding com ext.) 2021S-1604

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Canaan Valley PSD pursue a \$1,500,000 CWSRF Debt Forgiveness Loan, a \$1,405,000 CWSRF Loan (0.25%, 40 yrs, 0.25% AF), a \$1,000,000 WDA EEGF, a \$410,000 IJDC Grant, and a \$90,000 IJDC Soft Cost Grant for an estimated project cost of \$4,405,000.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Logan County PSD – Telemetry Sys Repl (Binding commitment)

2023W-2454

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Logan County PSD receive a \$200,000 IJDC Grant binding commitment, and a \$200,000 IJDC Loan (2%, 30 yrs) binding commitment for an estimated project cost of \$400,000.

Meredith Vance moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Wardensville, Town of – Sys Imprvs (Binding commitment)

2020S-1873

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Wardensville receive a \$500,000 IJDC Grant binding commitment.

Kathy Emery moved that the recommendation be approved, Jonathan Fowler seconded the motion. The motion passed.

Business Items

Draft meeting schedule for 2024 - date for New Year's Eve will need to be adjusted.
Considering dates near the 20th of December. Also verified there was no conflict with the spring CEFA conference and moved the date to April 18th, 2024.

Unfinished Business

None

Executive Director Comments

The Executive Director reported the Mason County PSD 2022W-2143 has completed its project and \$59,584.79 was needed from the \$164,059 IJDC Bid Overrun Grant which results in the returning of \$104,474.21 of IJDC Grant Funds.

Update Consolidation Committee:

(Logan, City & County PSD) will be held December 6th at 10:30 am.

2022W-2155

Funding program updates:

Jana Lowry gave brief update on her program stating funding is available.

Marie Prezioso gave a brief update on behalf of Department of Homeland Security BRICK.

Projects Requiring Additional Information

Birch River PSD -Sugar Tree Rd CN Ext, 11 cust 9 user agrs (Tabld app until 1/23/2024)	2023W-2428
Central Hampshire PSD-Harvest Hills Sys Imprv (Application referred CC)	2023S-2340
Logan, City of-WTP Imprvs (Application referred CC)	2022W-2155
Nutter Fort, Town of – Sys Imprvs IV (Tabled binding commitment)	2021S-2059

Requests Received (Applications by September 10, 2023, and requests to date)

Information Report

Sewer

St Marys, City of – Gen and Main Repl (New application)	2023S-2440
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Water

Putnam Co Com – Custer Rdg Ext, 25 cust (New application)	2023W-2453
Spencer, City of –Summit St PS Repl (New application)	2023W-2470
Wilderness PSD – Sys Imprvs II (New application)	2023W-2462

PUBLIC COMMENT

ADJOURNMENT

With no further business before the Committee, the Chair entertained a motion to adjourn, Erica Boggess moved to adjourn; Kathy Emery seconded the motion. The motion passed. The meeting was adjourned at **10:23 a.m.**

Wayne D. Morgan
Secretary & Executive Director