



WEST VIRGINIA

Infrastructure & Jobs Development Council

APPROVED

TECHNICAL REVIEW & FUNDING COMMITTEE MEETING MINUTES

The Technical Review and Funding Committee meeting was held at the Infrastructure & Jobs Development Council Public Meeting Room on **January 25, 2022**, at **10:00 A.M.**

Voting Members that were present:

Technical Review and Funding Committee Voting Members:

Marie Prezioso, WV Water Development Authority - Chair
Kathy Emery, WV Department of Environmental Protection – Chair Sewer
Stephanie Hickerson, WV Bureau for Public Health – Chair Water
Jonathan Fowler, WV Public Service Commission

Technical Review and Funding Committee Voting Members via phone:

Erica Boggess, WV Housing Development

Technical Review and Funding Committee Voting Members not in attendance:

Kris Warner, WV Economic Development Authority

Others in attendance:

Wayne Morgan, WV Infrastructure & Jobs Development Council
Kristi Ritchie, WV Infrastructure & Jobs Development Council
Brandon Crace, WV Infrastructure & Jobs Development Council
Brock Jarrett, WV Water Development Authority
Samme Gee, Jackson Kelly PLLC
Jason Billups, WV Department of Environmental Protection
A. C. Wiethe, Belomar Regional Council
Betsy Orndoff-Sayers, Mayor – Town of Wardensville
Charlotte Bowman, Town of Wardensville
David Altizer, Thomas & Litton
Terry Martin, Region 3 Planning & Development Council

Others invited and in attendance via phone and livestream:

Mike Duminiak, WV Infrastructure & Jobs Development Council
Leanna Smith-Atkinson, WV Infrastructure & Jobs Development Council
Chris Arrington, WV Bureau for Public Health
John Giroir, WV Department of Environmental Protection
Roger Earle, DEP – Abandoned Mine Lands

Steve Haynes, The Thrasher Group
Pam Keplinger, Region 8 Planning & Development Council
Carrie Smith, Region 7 Planning & Development Council
Kristen Stolipher, Charles Town Utility Board
Janna Lowery, USDA
Lesley Taylor, Region 4 Planning & Development Council
Michael Griffith, Griffith & Associates
Tim Meeks, MOVRC
Dan Ferrell, The Thrasher Group
Kylea Radcliff, The Thrasher Group
Jeff Brady, WV Department of Environmental Protection
Whytni Cline, Jackson & Kelly PLLC
John Cole, RK&K Civil Engineering
Leslie Stone-Smith, US Army Corp of Engineers
Steve Buckhannon, The Thrasher Group
Ryan Holcomb, The Thrasher Group
Rick Roberts, E. L. Robinson Engineering
Fred Hypes, Dunn Engineers, Inc.
Mark Sankoff, Potesta

Call to Order Chair Marie Prezioso called the meeting to order and verified a quorum was present.

Approval of Minutes Chair Prezioso asked for approval of the draft minutes of **January 4, 2022**. Jonathan Fowler moved for approval and Kathy Emery seconded the motion. The motion passed.

Announcement Chair Prezioso welcomed Betsy Orndoff-Sayers, Mayor of Wardensville.

Mayor Sayers approached the podium. She introduced herself and Charlotte Bowman (member of their Council). Mayor Sayers offered her appreciation to the Technical Review and Funding Committee, RK & K Engineers and Pam Keplinger of Region 8 Planning and Development Council for their support in assisting with the projects for the Town of Wardensville.

Due to impending inclement weather, Mayor Sayers and Ms. Bowman left the meeting.

Ellenboro, Town of (2020S-1895) System Improvements – District 1 (Cost and Funding Change)

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Ellenboro pursue a \$1,368,000 CWSRF Debt Forgiveness Loan and a \$1,000,000 IJDC District 1 Grant for an estimated project cost of \$2,368,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Lake Floyd PSD (2021S-2036) Line Replacement – District 1 (New Application)

Jason Billups described the application, and it is technically feasible. Mr. Billups noted that upon completion of this project, Lake Floyd PSD will merge into Sun Valley PSD. In addition, it was noted a total fee variance will be needed.

The Technical Review and Funding Committee recommends Lake Floyd PSD pursue a \$1,320,000 Harrison County Commission ARPA Grant and a \$500,000 IJDC District 1 Grant for an estimated project cost of \$1,820,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Charles Town, City of (2021S-2041) System Improvements (Ranson Area) – District 2 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the City of Charles Town pursue a \$500,000 CWSRF "Green" Forgivable Loan, a \$2,844,984 CWSRF Loan (0.25%, 40 yrs., 0.25% AF), a \$216,016 CWSRF Loan (2.5%, 20 yrs., 0.25% AF), and a \$1,300,000 contribution from the Capacity Improvements Fee for an estimated project cost of \$4,861,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Ms. Emery noted the principal forgiveness eligibility will only remain if the project retains a green designation.

Mr. Billups described the engineering total fee variance request.

The Technical Review & Funding Committee recommends the City of Charles Town request for an engineering total fee variance be approved.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Elk Valley PSD (2021S-2033) Bank Stabilization of Sewer Lines – District 2 (New Application)

Mr. Billups described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Elk Valley PSD pursue a \$9,960,000 CDBG HUD Mitigation Grant.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Norton Harding Jimtown PSD (2016S-1663) Norton Extension – District 2 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Norton Harding Jimtown PSD pursue a \$613,000 USDA Grant, a \$700,000 USDA Loan (3.375%, 40 yrs.), and a \$500,000 IJDC District 2 Grant for an estimated project cost of \$1,813,000.

Ms. Emery moved that the amended recommendation be approved, Mr. Fowler seconded the amended motion. The motion passed.

Buffalo Creek PSD (2018S-1752) Taplin/Rita Extension – District 3 (Cost and Funding Change)

Mr. Morgan described the request.

There was a discussion regarding the PSD's audits and bringing them current.

Mr. Fowler noted the PSC reviewed the cash flow and agrees the rates will support the project. There will be further review when the PSD applies for a certificate.

The Technical Review and Funding Committee recommends the Buffalo Creek PSD pursue a \$1,500,000 US EDA Grant, a \$600,000 Logan County Commission Grant, a \$100,000 W. W. McDonald Contribution, and a \$1,543,000 IJDC District 3 Loan (2.75%, 20 yrs.) for an estimated project cost of \$3,743,000.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Marlinton, Town of (2020S-1907) System Improvements – District 3 (Tabled New Application)

Mr. Billups described the application, and it is technically feasible.

Fred Hypes (Dunn Engineers) provided an update on the project.

Ms. Emery provided information on the penalty order Marlinton received from the DEP.

The Technical Review & Funding Committee recommends the Town of Marlinton application be tabled until March 22nd.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Cameron, City of (2021W-2050) Green Valley Road Extension / Critical Need – District 1 (New Application)

Stephanie Hickerson described the application, and it is technically feasible. Ms. Hickerson noted the City of Cameron has a score of 17 on the ETT report for the October 2021 quarter. This score is derived from two violations for failure to monitor for DBPs, failure to address Sanitary Survey Deficiencies and Public Notice Violations. These violations need to be resolved and the project that is in the works to address the sanitary survey deficiencies needs to be progressed.

The Technical Review & Funding Committee recommends the City of Cameron request to pursue a \$800,000 IJDC Critical Need Grant for the Green Valley Road Extension be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Clarksburg, City of (2021W-2054) Phosphate Treatment & Potholing of Service Lines – District 1 (New Application)

Ms. Hickerson described the application, and it is technically feasible. Ms. Hickerson noted the city has a score of 3 on the ETT report for the October 2021 quarter. This score is derived from one violation for failure to create a CCR in 2020 and one violation for failure to certify the 2020 CCR. If these violations have not already been resolved, they need to be.

The Technical Review & Funding Committee recommends the City of Clarksburg pursue a \$1,000,000 City of Clarksburg ARPA Grant, a \$1,000,000 Harrison County Commission ARPA Grant, a \$1,562,000 Federal Earmark Grant, and a \$210,000 Clarksburg Water Board Contribution for an estimated project cost of \$3,772,000.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Kanawha County RDA (2021W-2044) Olcott Extension – District 2 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Kanawha County RDA pursue a \$225,750 US ACE Grant, a \$572,110 WV American Water Company Contribution, a \$500,000 IJDC District 2 Grant, and a \$7,952,140 IJDC District 2 Loan (2%, 30 yrs.) for an estimated project cost of \$9,250,000 contingent upon pursuing potential AML funding.

There was a discussion regarding the AML funding and a letter of denial from 20 years ago.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Cool Ridge-Flat Top PSD (2021W-2029) Bennington Road Extension – District 3 (Tabled New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review and Funding Committee recommends the Cool Ridge Flat Top PSD application be returned due to a very high cost per customer and the extension not being economically feasible over the long-term due to low customer density.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Davy, Town of (2021W-2040) System Improvements – District 3 (New Application)

Ms. Hickerson described the application, and it is technically feasible.

The Technical Review & Funding Committee recommends the Town of Davy application be returned until further evaluation of consolidation alternatives is completed.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

New Haven PSD (2018W-1760) Ramsey Area Extension – District 3 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the New Haven PSD (District) Ramsey Area Extension pursue a \$925,000 US ACE Grant, a \$498,108 DWTRF Principal Forgiveness Loan, a

\$4,678,731 DWTRF Loan (1%, 40 yrs., 0.25% AF), a \$287,832 WV American Water Company Contribution, a \$158,342 District Contribution, and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$7,048,013.

Ms. Hickerson moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

New Haven PSD (2018W-1761) Hico Area Extension – District 3 (Cost and Funding Change)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the New Haven PSD (District) Hico Area Extension pursue a \$540,442 DWTRF Principal Forgiveness Loan, a \$3,791,321 DWTRF Loan (1%, 40 yrs., 0.25% AF), a \$236,280 WV American Water Company Contribution, and a \$52,222 District Contribution for an estimated project cost of \$4,620,265.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Discussion of Congressional District 1 Grant Funds

Chair Prezioso noted before discussing the binding commitment requests, this would be a good time for a discussion regarding grant funding. Chair Prezioso shared information from an analysis that was completed, proposed legislation, and other potential options.

Benwood, City of (2019S-1825) System Improvements – District 1 (Binding Commitment)

Ms. Emery described the request.

The Technical Review & Funding Committee recommends the City of Benwood request for a \$1,000,000 IJDC District 1 Grant binding commitment be tabled to the full Council.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Cameron, City of (2021W-2050) Green Valley Road Extension / Critical Need - District 1 (Contingent Binding Commitment)

Mr. Morgan described the request.

The Technical Review & Funding Committee recommends the City of Cameron request to receive a \$800,000 IJDC Critical Need Grant contingent (upon receipt of required documentation) binding commitment be approved.

Ms. Hickerson moved that the recommendation be approved, Ms. Emery seconded the motion. The motion passed.

Ellenboro, Town of (2020S-1895) System Improvements II – District 1 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Ellenboro request to receive a \$1,000,000 IJDC District 1 Grant binding commitment be approved contingent upon receipt of additional funding to the Infrastructure Council post July 1.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Monongah, Town of (2018S-1780) System Improvements – District 1 (Binding Commitment Extension)

Mr. Morgan described the request.

There was a discussion regarding the update of cost estimates.

The Technical Review and Funding Committee recommends the Town of Monongah receive a binding commitment extension until August 15, 2022.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Norton Harding Jimtown PSD (2016S-1663) Norton Extension – District 2 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Norton Harding Jimtown PSD receive a \$500,000 IJDC District 2 Grant binding commitment.

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion. The motion passed.

Buffalo Creek PSD (2018S-1752) Taplin/Rita Extension – District 3 (Binding Commitment)

Mr. Morgan described the request.

The Technical Review and Funding Committee recommends the Buffalo Creek PSD receive a binding commitment for the \$1,543,000 IJDC District 3 Loan (2.75%, 20 yrs.) (rescinding its current \$1,000,000 IJDC District 3 Loan (3%, 20 yrs.) binding commitment).

Ms. Emery moved that the recommendation be approved, Mr. Fowler seconded the motion.

Cool Ridge-Flat Top PSD (2021W-2029) Bennington Road Extension / Critical Need – District 3 (Tabled, Contingent Binding Commitment)

Mr. Morgan stated the Cool Ridge-Flat Top PSD application was returned earlier there is no need to consider this request at this time.

Business Items:

Discussion of Congressional District 1 Grant Funds

Chair Prezioso noted this was discussed earlier in the meeting.

**Executive
Director
Comments:**

Wayne
Morgan

Romney, City of – Sys. Improvements (cost & fund. change)-2 2020S-1880

Mr. Morgan explained the change and stated Staff will record new City of Romney funding scenario to pursue a \$1,000,000 CWSRF Principal Forgiveness Loan, a \$470,000 Overflow Sewer Grant, and a \$1,000,000 IJDC District 2 Grant for an estimated project total of \$2,470,000.

Ms. Emery offered clarification on the CWSRF funding.

Mingo County PSD – Beech Creek Ext. (cost & fund. change)-3 2014W-1550

Mr. Morgan explained the change request and stated Staff will record new Mingo County PSD funding scenario to pursue a \$1,833,423 CDBG (SCBG) Grant, a \$894,000 USDA Grant, a \$1,404,000 USDA Loan (2.5%, 38 yrs.), a \$500,000 IJDC District 3 Loan (2%, 30 yrs.), and a \$500,000 IJDC District 3 Grant for an estimated project cost of \$5,131,423.

Funding Program Comments

US Corp of Engineer

Leslie Stone-Smith

Ms. Stone-Smith updated the Committee on their funding. With the Infrastructure bill, some of the WV programs received funding. Within the Section 571 and Section 340, (central and southern WV counties) a little over \$10M was funded. Typically, these are reimbursable programs with a cost share of 75/25. Ms. Stone-Smith will need to confirm if the cost share is applicable to these Infrastructure funds.

Section 219 is a newer program for northern WV counties and those are projects funded specifically. Within that section, 2 projects were funded for approximately \$6.9M.

USDA

Janna Lowery

Ms. Lowery announced they are operating with new interest rates effective January 1. The poverty rate is 1.25%, the intermediate rate is 1.75%, and the market rate is 2.125%. These rates are good through the end of March. USDA is still operating under a continuing resolution for federal budget through February 18th but have access to some levels of funding at the National level.

Ms. Lowery announced Teresa Miller from the Beckley office retired December 31st and the position will be posted.

Requests

Received:

(Applications by December 10, 2021, and requests to date.)

Information Report

Sewer:	Greater Harrison Co. PSD – Woodstock Heights Ext. (new app.)-1	2021S-2053
	Nutter Fort, Town of – System Improvements (new application)-1	2021S-2059
	West Fork Co-Op – System (tabled till April 26th, new app.)-1	2019S-1798
	West Union, Town of – Sys. Imprvs. (tab. Feb. 22nd, new app.)-1	2021S-2045
	Charles Town, City of – Sys. Improvements (Ranson area) (engineering fee variance)-2	2021S-2041
	Flatwoods Canoe Run PSD – Holly Gray Park Ext. (new app.)-2	2021S-2051
Water:	Flatwoods Canoe Run PSD – Old Rt. 19 Sys. Imprvs. (new app.)-2	2021W-2043
	Cool Ridge-Flat Top PSD – Ellison Ridge Ext. (new app.)-2	2021W-2057
	Romney, City of – Sys. Imprvs. (scope, cost, & funding change)-2	2020W-1881
	Gary, City of – System Improvements (new application)-3	2020W-1909

Public Comment: None

Adjournment: The Chair entertained a motion to adjourn. Mr. Fowler moved to adjourn; Ms. Emery seconded the motion. The motion passed. Meeting was adjourned at 10:55 a.m.

Wayne D. Morgan
Secretary & Executive Director