



**WEST VIRGINIA**

**Infrastructure & Jobs Development Council**

**APPROVED**

A meeting of the West Virginia Infrastructure and Jobs Development Council (Council) was held **Wednesday, February 7<sup>th</sup>, 2024, beginning at 9:30 a.m.** in the Infrastructure & Jobs Development Council Public Hearing Room at 1009 Bullitt Street, Charleston, West Virginia.

**Voting Members that were present:**

**Quorum** A quorum was constituted of the following members present:

**Chair** Ann Urling, Governor's Office

**Voting Members in person:**

John Reisenweber, Vice Chair/Public Member  
Marie Prezioso, WV Water Development Authority  
Meredith Vance, WV Bureau for Public Health  
Kathy Emery, WV Department of Environmental Protection  
Erica Boggess, WV Housing Development Authority  
Jonathan Fowler, WV Public Service Commission  
Kris Warner, WV Economic Development Authority  
Virginia King, Public Member

**Voting Members via phone:**

Louis Spatafore, Public Member

**Voting Members not present:**

Don Rigby, Public Member  
Matt McComas, Public Member

**Advisory Members present in person:**

None

**Advisory Members present via phone:**

Senator Swope

**Invitees present or via phone:**

Janna Lowery, USDA Rural Development  
Jason Billups, DEP

**Invitees not present:**

Tracy Rowan, US Economic Development Authority  
James Bush, WV ARC  
Lesli Stone Smith, US Army Corp. of Engineers  
Roger Earle, WV DEP – WV Abandoned Mine Lands & Reclamation

**Others in attendance:**

Wayne Morgan, WV Infrastructure & Jobs Development Council

Maria Simental, IJDC  
Brad Sargent, WDA  
Veronica Lewis, WDA  
P.E. Bauchem, Capitol City Police  
Samme Gee, Jackson Kelly PLLC  
Julie Merow, Jackson Kelly PLLC  
Kelly Goes, Jackson Kelly PLLC  
Terry Martin, RIC  
Jonathan Carpenter, The Thrasher Group

**Others in attendance by phone:**

Mike Duminiak, WV Infrastructure & Jobs Development Council  
Elizabeth Atkinson, WV Infrastructure & Jobs Development Council  
Eric Sherrard, The Thrasher Group  
Kylea Radcliffe, The Thrasher Group  
Jeff Johnson, Region 1 PDC  
Betsy Haught, NJC PSD  
Jack Ramsey, EL Robinson Engineering  
Steve Buchanan, CEC  
Caroline Stewart, MOVRC  
Scott Lannan, MOVRC  
Jim Hildreth, Boyles, Hildreth Engineering  
Dana Tackett, MOVRC  
Michael Griffith, G Corp

**Call to Order** Ann Urling called the meeting to order and noted a quorum was present.

**Approval of Minutes** Ann Urling asked for approval of the draft minutes of **January 10<sup>th</sup>, 2023**, meeting. Marie Prezioso moved for approval and Erica Boggess seconded the motion. The motion passed.

**Projects Recommended to Pursue Infrastructure Fund Assistance:  
Lincoln Co PSD-Raw water intake (Scope, cost and funding change)**

**2023W-2446**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Lincoln County PSD pursue a \$595,000 DWTRF Principal Forgiveness and a \$500,000 IJDC Grant for an estimated project cost of \$1,095,000.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Mason Co PSD-Henderson Development ext (New application)**

**2023W-2481**

Meredith Vance described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends Mason County PSD pursue a \$6,200,000 WDA EEGF, and \$50,000 Mason County Commission ARPA Grant for an estimated project cost of \$6,250,000.

Marie Prezioso moved that the recommendation be approved, John Reisenweber seconded the motion. The motion passed.

**Paden City, Town of-Sys Imprvs II (Cost and funding change)**

**2021S-1977**

Wayne Morgan described the request..

The Technical Review and Funding Committee recommends the Town of Paden City pursue a \$1,500,000 US ACE, a \$310,000 WDA EEGF, a \$150,000 Wetzel County Commission grant, a \$150,000 Tyler County Commission grant, and a \$500,000 IJDC grant for an estimated project cost of \$2,630,000.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Salem, City of-Sys and WWTP Imprvs (Updated application)**

**2021S-2042**

Kathy Emery described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Salem pursue a \$2,100,000 CDS, a \$1,500,000 CWSRF Debt Forgiveness Loan, and a \$1,000,000 IJDC Grant for an estimated project cost of \$4,600,000.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**West Union, Town of-Sys & WWTP Imprvs (Cost & funding chg and eng fee variance) 2021S-2045**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of West Union pursue a \$10,022,000 CDS Grant, \$2,505,500 CDS Match, \$1,900,000 US ACE Grant, \$750,000 Doddridge County Commission Grant, \$80,000 West Union ARPA Grant, a \$1,000,000 CWSRF Debt Forgiveness Loan, \$2,452,500 CWSRF Loan (0.25%, 40 yrs, 0.25% AF), and a \$1,000,000 IJDC Grant for an estimated project cost of \$19,710,000; and the request for a design and total fee variance be approved.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Projects Recommended to Pursue Funding Sources Other Than Infrastructure Fund Assistance:**

**Cottageville PSD-TIMET Emergency ext (New application)**

**2024W-2494**

Meredith Vance described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the Cottageville PSD pursue a \$1,350,000 WDA EEGF; and that it be determined to be an "Emergency Project" per 31-15A-2(h) and 31-15A-8(a) and finds that (1) it is essential to immediate economic development (2) it is solely grant funded and (3) will have no significant effect on operational costs.

Marie Prezioso moved that the recommendations be determined and be approved, Virginia King seconded the motion. The motion passed.

**Logan, City of-WTP Imprvs (Upd application per Consolidation Com mtg)**

**2022W-2155**

Kathy Emery described the request, and it is technically feasible.

The Technical Review and Funding Committee recommends the City of Logan pursue a \$1,000,000 USDA grant, a \$8,200,000 USDA Loan (2.25%, 38 yrs), a \$2,000,000 USACE, a \$500,000 Congressionally Directed

Spending grant, a \$100,000 CDS match, and a \$200,000 City of Logan ARPA grant for an estimated project cost of \$12,000,000.

Marie Prezioso moved that the recommendation be approved, John Reisenweber seconded the motion. The motion passed.

**Projects Requesting Infrastructure Fund Binding Commitment:  
Bluewell PSD-Sys Imprvs (Binding commitment)**

**2023W-2357**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Bluewell PSD receive a \$500,000 IJDC binding commitment.

Marie Prezioso moved that the recommendation be approved, John Reisenweber seconded the motion. The motion passed.

**Mineral Wells PSD-Sys Imprvs (Bid overrun binding commitment)**

**2019S-1817**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Mineral Wells PSD receive a \$165,000 IJDC bid overrun grant binding commitment (\$193,744 of additional funds received from WDA EEGF for a total project cost of approximately \$10,381,894).

Marie Prezioso moved that the recommendation be approved, seconded the motion. The motion passed.

**New Haven PSD-Sunday Rd ext, 67 cust (Binding commitment)**

**2018W-1761**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the New Haven PSD receive a \$500,000 IJDC binding commitment, transferred from loan funds.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Northern Wayne Co PSD-Sys Imprvs (PFA binding commitment)**

**2024S-2500**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends Northern Wayne County PSD receive a \$69,647 Preapplication Funding Assistance (PFA) binding commitment (match from Wayne Co Com of \$70,353).

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Nutter Fort, Town of – Sys Imprvs IV (Tabled binding commitment)**

**2021S-2059**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of Nutter Fort receive a \$1,000,000 IJDC Grant Binding Commitment, transferred from loan funds.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Romney, City of-Sys Imprvs (Binding commitment)**

**2020S-1880**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the City of Romney receive a \$1,000,000 IJDC grant binding commitment, transferred from loan funds.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**West Milford, Town of-Sys Imprvs (Binding commitment)**

**2023W-2425**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Town of West Milford receive a \$470,000 IJDC Grant binding commitment, transferred from loan funds.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Critical Needs Extensions**

**Birch River PSD-Sugar Tree Rdg, CN ext, 11 cust (9 user agrs) (Cont binding com and eng fee variance)**

**2023W-2428**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the request from Birch River PSD for \$1,130,000 CN grant to extend water service to 11 customers (9 signed user agreements) along Sugar Tree Rdg be approved; and a contingent (upon receipt of required documentation) binding commitment be approved; and the total engineering fee variance be approved.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Kanawha Co RDA-Upper Rambling Hill CN ext, 11 cust (11 user agrs) (Cont bdg com) 2023W-2479**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the request from Kanawha County RDA for \$1,083,000 CN grant to extend water service to 11 customers (11 signed user agreements) for Upper Rambling Hill Area be approved and includes a WV American contribution of \$67,000 for an estimated project cost of \$1,150,000; and a contingent (upon receipt of required documentation) binding commitment be approved.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Use of Contingency**

**Greater Harrison PSD-Enterprise ext, 383 cust (Ancillary expenditure)**

**2014S-1510**

Wayne Morgan described the request.

The Technical Review and Funding Committee recommends the Greater Harrison County PSD request to use remaining funds for lands and ROWs reimbursement and three (3) trucks for \$323,904.51 be approved.

Marie Prezioso moved that the recommendation be approved, Virginia King seconded the motion. The motion passed.

**Economic Development Council Assistance: Action**

**Berkeley County Development Authority-Martinsburg & Monument (Loan)**

**2024E-215**

John Reisenweber recused himself for this portion of the agenda.

The Technical Review and Funding Committee recommends that loan to the Berkeley County Development Authority (BCDA) (2024E-215) in the amount of \$1,800,000 be approved, with terms as follows:

1. The interest rate on the loan will be 3.00% per annum.
2. The principal shall be amortized over a 20 period.
3. The principals of the developer, JDB Properties, LLC dba Monument Construction, will provide personal guaranties and the company will provide a liquidity covenant that will be sufficient at all times to retire the outstanding balance of the loan in full.
4. Any additional terms and conditions shall be negotiated by the West Virginia Water Development Authority on behalf of the Infrastructure Jobs and Development Council., BE APPROVED

Kris Warner moved that the recommendation be approved, Marie Prezioso seconded the motion. The motion passed.

John Reisenweber returned to the meeting.

**Executive Director Comments:**

**2023 Needs Assessment Update**

This item is being finalized and a draft will be provided to the committee in a couple of weeks.

Davy, Town of-Sys Imprvs (Transfer PFA binding com from 2419)	2023W-2489
Update Consolidation Committee (Central Hampshire PSD)	2023S-2340
Funding program updates	

**Projects Requiring  
Additional Information**

Central Hampshire PSD-Harvest Hills Sys Imprv (Application referred to CC)	2023S-2340
Northern Jackson Co PSD-Garfield Hgts CN ext, 15 cust (13 user agrs) (Cont bdg com)	2023W-2484

**Requests Received: (Applications by November 10, 2023, and requests to date) Information Report**

**Sewer**

Big Bend PSD-Sys Imprvs (Cost & funding chg and soft cost binding com)	2019S-1823
Central Hampshire PSD-Harvest Hills Sys Imprvs (Updated application per CC)	2023S-2340
Greater Harrison PSD-Woodstock Hgts ext decommission lagoon (Binding com)	2021S-2053
Masontown, Town of-WWTP Imprvs (Cost & funding chg and binding com)	2022S-2212
Mount Hope, City of-Rt 16 Bypass ext, 50 cust (New application)	2023S-2490
Ronceverte, City of-Sys Imprvs (Scope, cost & funding chg)	2019S-1857

### Water

Big Bend PSD-Sys Imprvs (New application)	2023W-2493
Birch River PSD-Keener Rdg ext, 29 cust (New application)	2024W-2498
Boone Co PSD-Hobet ext, 1 cust (New application)	2023W-2499
Cameron, City of-Sys Imprvs (New application)	2024W-2499
Davy, Town of-Sys Imprvs II (New application)	2023W-2489
Flatwoods Canoe Run PSD-Old Rt 19 Sys Imprvs (Cost and funding chg)	2021W-2043
Hardy County PSD-Baker Alt Source of Supply (PFA binding commitment)	2024W-2509
Hodgesville PSD-Sys Imprvs (Binding commitment)	2022W-2136
Northern Jackson County PSD (Binding commitment)	2021W-2028
Pendleton Co PSD-Sandy Ridge ext, 25 cust (Binding commitment)	2021W-1947
Red Sulphur PSD-Rich Ck ext, 13 cust (New application)	2023W-2387
Southern Jackson PSD-Belgrove Rd CN ext, 13 cust (New application)	2023W-2466
Southern Jackson PSD-New Stone Rdg CN ext, 5 cust (New application)	2023W-2467
Southern Jackson PSD-Statts Mill Rd CN ext, 22 cust (New application)	2023W-2468
St Albans, City of-City Park Tank (New application)	2024W-2497

### Committee Reports

Consolidation	Erica Boggess
Technical Review & Funding	Marie Prezioso
Infrastructure & Jobs Development Council	Wayne Morgan
Sewer Technical Review	Kathy Emery
Water Technical Review	Kathy Emery

### Other Reports

US Army Corps of Engineers	Lesli Stone Smith
US Department of Agriculture	Janna Lowery
Abandoned Mine Lands	Roger Earle
Division of Highways	Perry Keller
Funding Program Reports (projects bidding and closing)	Kathy Emery

### Public Comment

None

### Adjournment

With no further business before the Committee, the Chair entertained a motion to adjourn. John Reisenweber moved to adjourn; Kathy Emery seconded the motion. The motion passed. The meeting was adjourned at **10:10 a.m.**

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Wayne D. Morgan  
Secretary & Executive Director